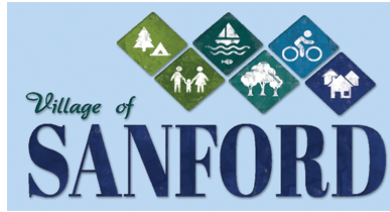


July 12<sup>th</sup>. 2022 Draft

August 31<sup>st</sup>. 2022 Approved



Date: July 12<sup>th</sup>, 2022 @ 6pm

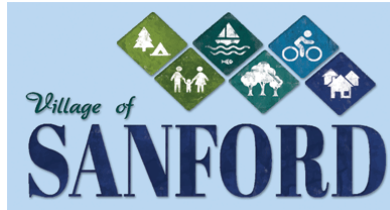
Location: Jerome Township Hall

### Meeting Minutes

1. Call to Order @ 6pm by Anna Merillat
2. Pledge to the Flag
3. Roll Call:
  - a. 5 members present: Marlene Glinski, Carl Hamann, Sandy Holka, Anna Merillat, Taylor Meyette
  - b. Absent: None
  - c. Matthew Kuschel – guest
4. Approve minutes from 5/24/2022
  - a. Motion to approve by Marlene Glinski, seconded by Taylor - Motion carried 5-0
5. Approve/enact bylaws for the Village of Sanford Planning Commission
  - a. Bylaws reviewed. Motion to accept these bylaws as written with the edits listed below by Marlene, seconded by Carl. Motion carried 5-0.
  - b. Edits:
    - i. Change last sentence in Section 1.2 – replace *chairman* with *chairperson*
    - ii. Discussion on Section 1.3 Vice Chairperson. Commission decided to keep section 1.3 as written. We will not fill this role at this time but, in the event that the chairperson is absent, another planning commission person will assume this role.
6. Correspondences: Two correspondences received from Village residents. These were read to the attendees.
  - a. Email from Marc Thrush – expressing concern about an SUP for a 2<sup>nd</sup> marijuana dispensing facility  
*“I don’t think we should allow a second special use permit”*
  - b. Letter from Dan and Peggy Skinner – also expressing concern about an SUP for a 2<sup>nd</sup> marijuana dispensing facility: *“we would like you to vote NO on this request”*.
7. Discussion on SUP: HP Sanford LLC
  - a. Tabled until the end of the meeting due to a scheduling miscommunication. (Meeting started at 6pm but public posting listed 7pm)
8. Public Comment – see above – tabled until later in today’s meeting
9. Old business
  - a. SUP from Kevin/Melissa to build a structure adjacent to the Red Oak is “on hold” until they complete & submit an updated SUP. They will contact the chairperson when ready for a review.
10. New Business – none
11. Discuss next meetings – these are scheduled for:
  - a. Tuesday, Sept. 13<sup>th</sup> at 6pm at the Jerome Township Hall
  - b. Tuesday, November 1<sup>st</sup> at 6pm at the Jerome Township Hall
  - c. These dates will be shared with the Village President so that they can be posted on the Village website.
12. Resume discussion on SUP submitted by HP Sanford.
  - a. SUP submitted by Sam Pernick of HP Sanford LLC for a marijuana retail facility at 2405 N. Meridian Road. Application was submitted along with architectural drawings and Site Plan.

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- i. Application date was 4/27/2022, but received after 5/10/22
    - ii. Initial application was incomplete; supplemental documents submitted June 2022
    - iii. Additional drawings and information submitted 7/12/22; sent to the Village president and attorney but not the Planning Commission
  - b. Public Hearing opened at 7:01
    - i. Comments made by Glenn Dixon (owner of the property at 2045 N. Meridian Road who is considering selling that property to HP Sanford LLC). Glenn supports the SUP for this marijuana facility.
    - ii. No other public comments so comments closed.
  - c. Discussion and review of application, site plan and architectural drawings. Two conflicts noted:
    - i. Village of Sanford Zoning ordinance Section 11A.5(C) Separation Distances states that “no marijuana establishment shall be located within one thousand feet from any other licensed or permitted marijuana facility”. NOTE: the address of this SUP is 2045 N. Meridian Road and this is less than 1000 ft. from the recently permitted SUP facility at 2023 N. Meridian Road.
    - ii. In addition, Section 3 of the Village of Sanford Ordinance that authorizes and permits adult use marijuana facilities states: “The maximum number of marijuana establishment permits in effect at any time shall not exceed ONE permit”.
  - d. Extensive discussion followed relating to timelines, approval dates, review process and the communication process.
  - e. Motion by Carl:
    - i. “It is the recommendation from the Planning Commission to deny the SUP application from HP Sanford LLC for a marijuana retail establishment because it will be located within 1,000 feet of the approved, permitted establishment at 2023 N. Meridian Road”.
    - ii. Proposal seconded by Marlene.
    - iii. Vote: Carl – yes, Marlene-yes, Anna-yes, Sandy-yes, Taylor-yes
    - iv. Motion carried
13. Public comment – none
14. Next meeting date: Tuesday, Sept. 13<sup>th</sup> at 6pm at Jerome Township Hall
15. Adjourn
  - a. Motion to adjourn meeting by Marlene at 7:29 and seconded by Taylor and meeting adjourned at 7:29.